

SUMMARY OF SALES PROJECT REPORT

Student Activity Name _____

Advisor _____ Fund and Special Cost Center _____

Proposed Sales Project _____

Vendor Name _____

Representative _____

Date Project Began _____ Date Project Ended _____

Actual Collected	Sale Price/Unit	Unit Cost	@	Quantity
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Less Returns:	_____	\$
Total to be Accounted for	_____	\$

Total Deposited <===== _____ \$

Quantity Unaccounted for _____ (Explain on Reverse or Attached Sheet)

Amount Remitted to Vendor _____ \$

Actual Profit _____ \$

Projected Profit _____ \$

Actual Profit Over/Under Estimate _____ \$

Advisor Signature _____ Date _____
 Principal/Bldg Administrator _____ Date _____

Superintendent _____ Date _____

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