

# **Individual Professional Development Plan: Goals' Identification Guide**

## **1. Content Knowledge:**

- 1.1. To learn how to apply technologies as effective content tools
- 1.2. To enhance professional knowledge
- 1.3. To increase teaching area knowledge
- 1.4. To develop teaching/learning units which promote student knowledge in my discipline
- 1.5. To work with colleagues in ways which help to integrate my discipline within the school

## **2. Professional Ethic:**

- 2.1. To learn and/or demonstrate understanding and use of educational theory/philosophy
- 2.2. To learn more about the communities which service our schools
- 2.3. To learn and apply new ways of improving race relations among students/faculty/community
- 2.4. To gain knowledge of where and how to acquire information to assist my job responsibilities
- 2.5. To add additional area(s) of certification/licensure to my credentials
- 2.6. To seek additional knowledge and skills via an advanced degree
- 2.7. To maintain current knowledge of local/county/state/national educational policies and issues

## **3. Assessment & Evaluation Skills:**

- 3.1. To learn how to apply technologies as effective assessment tools
- 3.2. To learn how to apply assessment data to instruction
- 3.3. To learn how to construct effective evaluation instruments
- 3.4. To learn how to expand the number and types of assessment tools
- 3.5. To learn how to interpret test scores
- 3.6. To learn how to better teach test-taking skills
- 3.7. To learn more about proficiency, competency and/or standardized testing purposes and creation

## **4. Instructional Methodology:**

- 4.1. To learn how to apply technologies as effective teaching and learning tools
- 4.2. To learn how to improve student reading skills
- 4.3. To learn how to integrate higher-order thinking skills
- 4.4. To learn how to facilitate students to teach themselves and others
- 4.5. To learn how to teach students to solve problems via a variety of tools and knowledge

- 4.6. To learn how to teach across many disciplines
- 4.7. To learn teaching methods that promote increased student achievement
- 4.8. To gain knowledge of how to adapt instruction to the individual needs of all students

**5. Communications Skills:**

- 5.1. To learn how to apply technologies as effective communications' tools
- 5.2. To present to various publics
- 5.3. To enhance speaking skills
- 5.4. To enhance writing skills
- 5.5. To improve non-verbal communications skills
- 5.6. To discover ways to increase parental involvement in parent-teacher conferences

**6. Interpersonal Skills:**

- 6.1. To learn how to apply technologies as effective interpersonal tools
- 6.2. To learn how to coach others to achieve and succeed
- 6.3. To learn how to coordinate or direct the efforts of others
- 6.4. To learn how to encourage the involvement of others
- 6.5. To learn how to facilitate groups to accomplish established goals
- 6.6. To learn how to motivate self and others

**7. Management & Administrative Skills:**

- 7.1. To learn how to apply technologies as effective management tools
- 7.2. To learn how to apply available resources to school improvement
- 7.3. To learn how to collect data to use in planning and problem solving
- 7.4. To learn how to create conditions & environment for productive performance
- 7.5. To learn how to establish vision that encourages performance of self and others
- 7.6. To learn planning & organizational skills which improve self and others

**8. Skills to Meet the Needs of Special Students:**

- 8.1. To learn how to apply technologies as effective intervention tools
- 8.2. To learn how to adapt instruction to all skills levels
- 8.3. To learn how to increase my awareness of special needs students
- 8.4. To learn how to sensitize all students to the needs of individuals
- 8.5. To understand social/emotional needs of students and others

**9. School District and/or Building Specific Goals:**

- 9.1. To learn how to apply technologies as effective teaching, learning and productivity tools
- 9.2.
- 9.3.