

Adobe Reader Installation for Progress Book Special Services

1. Navigate to <http://www.adobe.com/reader> to download the most recent version of Adobe Reader (As of this writing, it's 9.3.4). You should see a box like the one below:

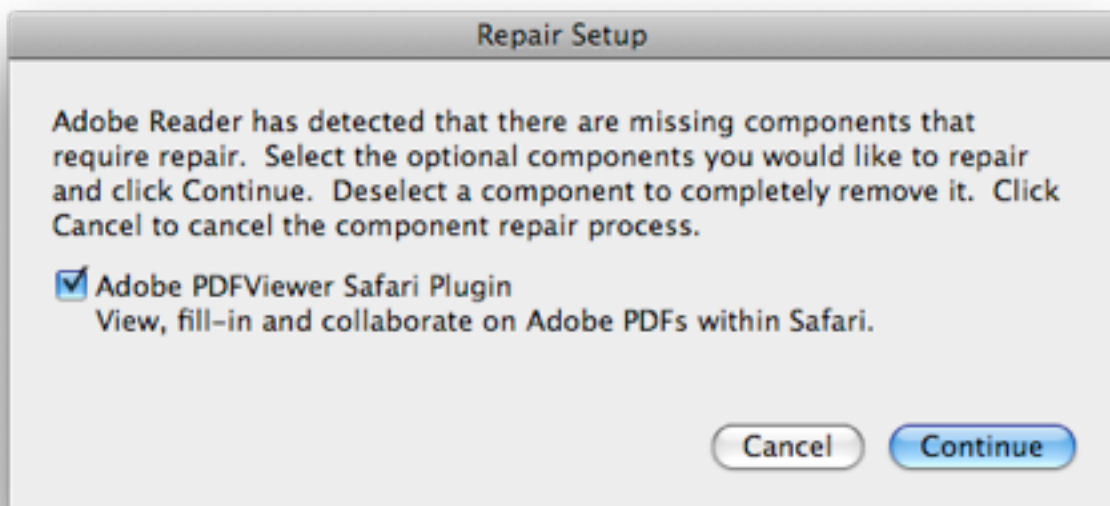


2. Download the Package Installer for Adobe - it should (depending on what version of OS X you're using) download to your Downloads Folder and may attempt to open by itself. Once you have downloaded the Adobe Reader installation package, please quit Safari by clicking on the Safari icon in your dock, clicking the Safari menu at the top of the screen, and selecting "Quit Safari."
3. If the Installer doesn't attempt to run by itself, you will need to double-click on the Installer package to begin installation. Open the Macintosh Hard Drive on your desktop (or click the Finder icon in your dock), look in the left column for an icon of a House that has your username beneath it - click on that (it opens your Home Drive), and then double-click on the Downloads folder. As of this writing, the icon will look like this:



4. You will need to enter an Administrator's password to install the package. If you are an Administrator to your own computer, your username will automatically be entered into the box - just enter your password. If you are not an Administrator to your own computer, please contact your local Tech Support.

5. Once the installation has completed open the Macintosh Hard Drive on your desktop (or click the Finder icon in your dock), and double-click on the Applications folder. You should now have a folder called "Adobe Reader 9" - double-click on it to open it and double-click on the Adobe Reader application.
6. Adobe will ask you for an Administrator's password to install and will also ask you if you would like to install the PDFViewer Safari Plugin (See the Window Below) - hit the Continue button to allow it to do so. It may take a couple of minutes to complete - unfortunately it doesn't open a window alerting you that this process has completed.



7. **(THIS STEP IS FOR OS X 10.6 SNOW LEOPARD ONLY! If you're using any other version of OS X, you will not see this box in Safari)** After this plugin is installed, double-click on the Macintosh Hard Drive icon on your desktop (or click the Finder icon in the dock), and then double-click on the Applications folder. You will need to SINGLE CLICK on the Safari icon (we're not opening Safari - only selecting it) and then click on the File menu at the top of the screen and select "Get Info." You will see the Get Info box pop open. In the Get Info box, you will need to locate and check a box that says "Open in 32-bit mode". I've shown it below:



- Next, close the Get Info box and open Safari. While in Safari, click the Help menu at the top of the screen and select “Installed Plug-ins.” You should see a screen open up like the one below:

Adobe Acrobat and Reader Plug-in

Adobe Acrobat and Reader Plug-in for Web Browsers, Version 9.3.4 — from file “AdobePDFViewer.plugin”.

MIME Type	Description	Extensions
application/vnd.fdf	Acrobat Forms Data Format	fdf
application/vnd.adobe.xdp+xml	XML Data Package	xdp
application/vnd.adobe.x-mars	Acrobat XML Portable Document Format (Interim)	mars
application/vnd.adobe.xfdf	Acrobat Forms Data Format in XML	xfdf
application/pdf	Acrobat Portable Document Format	pdf
application/vnd.adobe.pdfxml	Acrobat XML Portable Document Format	pdfxml
application/vnd.adobe.pdf	Acrobat Portable Document Format (Interim)	pdf
application/vnd.adobe.xfd+xml	FormFlow99 Data File	xfd

- Scroll through the screen until you locate the “Adobe Acrobat and Reader Plug-in” section. If you see this section, then your plug-ins are installed and working properly! You can attempt to open Progress Book and work with the Special Services module!